## MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF LOUISIANA

## **MEMORANDUM**

TO:

**ALL MUNICIPALITIES** 

FROM:

ROBERT L. RUST, ADMINISTRATIVE DIRECTOR

RE:

REPORTABLE EARNINGS

DATE:

**SEPTEMBER 13, 2013** 

The definition of "earnings" in LA R.S. 11:1732 means the full amount of compensation earned by a member for service rendered as an employee, excluding bonuses or fees paid in excess of regular salary or retainer, overtime pay, and payments relative to termination of employment including, but not limited to, accrued sick or annual leave and severance pay.

## **ALL MEMBERS**

| EARNINGS      | EARNINGS ARE NOT                |
|---------------|---------------------------------|
|               | · ·                             |
| Regular Wages | Overtime                        |
| Holiday Pay   | Workmen's Compensation          |
| Vacation Pay  | Lump Sum Vacation or Sick Leave |
| Sick Pay      | Bonuses                         |

## **MARSHALS & DEPUTY MARSHALS ONLY**

| EARNINGS  | EARNINGS ARE NOT                               |
|---|--|
|   |  |
| Regular Wages   | Overtime                                       |
| Holiday Pay   | Workmen's Compensation                         |
| Vacation Pay  | Lump Sum Vacation or Sick Leave                |
| Sick Pay  | Bonuses  |
| Fees for service of civil papers & Commissions        | Taxable Vehicle Allowance (Except for Marshals |
| received as a result of sales & garnishments          | & Deputy Marshals of Bossier City or Ruston    |
| pursuant to R.S. 13:5807                              | that were members on 6/30/2003)                |
| Supplemental Salary from State of LA                  |  |
| Taxable Vehicle Allowance – Only Marshals &           |  |
| <b>Deputy Marshals of Bossier City or Ruston that</b> |  |
| were members on 6/30/03                               |  |

If an employee receives a workmen's compensation check and receives a paycheck for vacation or sick pay, contributions cannot be withheld from the workmen's compensation check, but must be withheld from their vacation or sick pay.

If an employee receives, a partial paycheck for time not worked and/or not paid for, you must attached an "Active Status Change Form" to your monthly report detailing the days that were not paid. The retirement system will adjust their service credit accordingly.